



Getting Started: Readiness Checklist

2. Explore Organizational and Staff Readiness

| Recommendations | Outcomes/Tasks | Done |
|---|--|--|
| <p>Executive Director and Board of Directors meet to evaluate green bldg program</p> | <ul style="list-style-type: none"> Determine your program's commitment to promoting and supporting a successful Green Building Program Identify outcomes and objectives for your future Green Building Program | <input type="checkbox"/> <input type="checkbox"/> |
| <p>Explore Incentives and regulations for your program</p> | <ul style="list-style-type: none"> Go to the "Database of State Incentives for Renewables & Efficiency" (DSIRE) website. This site provides information on state, local, utility, and federal incentives that promote renewable energy and energy efficiency. Explore the summary tables. These tables will give you an overview of your State's, local and utility incentives, along with links to incentive summaries. | <input type="checkbox"/> <input type="checkbox"/> |
| <p>Select green construction manager</p> | <p>Select a Construction Manager who is familiar with state and federal green building regulations and has assured these requirements will be met. Ideally your Construction Manager should have:</p> <ul style="list-style-type: none"> A successful track record in green building design, development, and project scheduling. The skills and knowledge to ensure green program requirements are met throughout the entire construction delivery process. Demonstrated the ability to apply a whole-systems green building, that integrates both design and construction techniques. Exceptional communication and interpersonal skills Agreed to work closely with staff to assemble the green building construction team Agreed to continual coordination and oversight of team members. <p>Please Note: The construction manager does not have to be "green certified", but rather, have a strong construction background and is willing and able to incorporate green building practices.</p> | <input type="checkbox"/> |

[continued]

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|---|--|--------------------------|
| Identify green construction team | Identify at least three competent high-level managers who: <ul style="list-style-type: none">• Can assess energy use in all operations and determine opportunities for improved energy improvement, as well as apply targeted resources and appropriate construction practice• Understand the benefits of energy efficiency in home building• Have experience in the correct planning and implementation of energy-efficient construction practices• Can train, supervise, and counsel YouthBuild construction students and provide them with the skills and knowledge necessary to become environmentally responsible builders | <input type="checkbox"/> |