

U.S. Department of Labor

Employment and Training Administration
200 Constitution Avenue, N.W.
Washington, D.C. 20210



October 29, 2014

Dear Grantee:

The Trade Adjustment Assistance Community College and Career Training (TAACCCT) Solicitation for Grant Applications (SGA-DFA-PY-11-08) awarded in September of 2012 ("TAACCCT Round 2") specifically limited program activities to the first three years of the grant, reserving the fourth year only for collecting data for reporting outcome measures and completing the requirements for the third-party evaluation. The intent of the fourth-year limitation on program activities was to allow grantees time to capture outcomes for those participants completing grant activities during the third year and allow for increased follow-up and evaluation activities.

For many ETA grants, we are able to grant limited extensions to a grant's period of performance in cases where more time is necessary to enable the completion of program objectives. However, the funding life cycle does not allow for period of performance extensions for any TAACCCT Round 2 grantee, beyond the four year period ending on September 30, 2016. Given the challenges that some grantees have faced in the startup phase of their projects that may have led to delays in program design and implementation, we have considered solutions that would allow for additional program implementation time while still maintaining the overall four-year period of performance.

Accordingly, this letter revises the SGA requirement described above to allow all TAACCCT Round 2 grantees to continue program implementation activities for an additional six months into the fourth year of the grant. In doing so, TAACCCT Round 2 grantees must adhere to the following guidelines:

- Grantees may continue to implement the programmatic activities described in their statements of Work, such as education, training, and job placement, through the quarter ending March 31, 2016. Grantees are not required to submit a modification request to do so, though a budget modification may be appropriate in some cases.
- An important consideration in implementing this proposal is that data collection, reporting, and evaluation activities may be affected by the extension of program activities into the final year. Grantees should only extend program activities into the fourth year after consultation with the third-party evaluator to discuss how the evaluation would be affected by such an extension.

Grantees with any questions or concerns on how to properly adjust their Statement of Work or budget to compensate for this new timeline should contact their Federal Project Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven A. Rietzke". The signature is stylized and written over a horizontal line.

Steven A. Rietzke
Grant Officer