

ETA-9130



Financial Reporting Resources

A request for a password and PIN must be submitted via e-mail to ETApasword.pin@dol.gov.

Passwords and PINs are sent to the primary contact person via e-mail.

Technical assistance with the online reporting system should be directed to the Grantee Reporting System helpdesk at appsupport.egrants@dol.gov.

- ▶ ETA-9130 Financial Report forms and instructions may be found at: http://www.doleta.gov/grants/financial_reporting.cfm.
- ▶ The ETA-9130 Financial Reporting System may be accessed at: <https://www.etareports.doleta.gov>.
- ▶ The Financial Reporting Access Request Document is available at: http://www.doleta.gov/grants/financial_reporting.cfm.

Quarter End Date	Financial Report Due Date
March 31	May 15
June 30	August 14
September 30	November 14
December 31	February 14

ETA-9130 Financial Reports are due no later than 45 calendar days after the end of each quarter, unless otherwise specified in reporting instructions.

The quarter in which financial reporting begins is based on the effective date listed on the Notice of Award (NOA), and is independent of the date on which the NOA is signed by the Grant Officer. Examples of due dates for an initial ETA-9130 Financial Reports are:

NOA Effective Date	NOA Date Signed	Initial Reporting Quarter End Date	Initial Report Due Date
7/1/15	7/1/15	9/30/15	11/14/15
10/1/15	12/28/15	12/31/15	2/14/16
8/1/16	9/28/16	9/30/16	11/14/16

At the end of a grant, **two** reports must be submitted:

- 1** The **Final** 9130 report must be submitted no later than **45 calendar days** after the reporting period in which the grant period of performance (POP) expires or all funds are expended, whichever comes first. The Final 9130 report must be indicated by selecting 'Yes' in the reporting line item 6, Final Report.
- 2** The **Closeout** 9130 report must be submitted no later than **90 calendar days** after the expiration of the grant period of performance. The Closeout 9130 Report must be completed in addition to the Final 9130 report. It becomes accessible online *after* submission of the Final 9130 report at which time a link to the closeout system will also appear. The closeout package can be accessed via the following URL: https://www.etareports.doleta.gov/CFDOCS/grantee_prod/reporting/index.cfm.

Examples of due dates for Final and Closeout ETA-9130 Financial Reports are:

Grant POP	All Funds Expended or POP Expired	Final Reporting Quarter End Date	Final Report Due Date	Closeout Report Due Date
7/1/15 – 6/30/18	6/30/18	6/30/18	8/14/18	9/28/18
10/1/15 – 9/30/18	9/30/18	9/30/18	11/14/18	12/29/18
8/1/16 – 7/31/17	1/6/17	3/31/17	5/15/17	10/29/17

For more information regarding grant closeout, please visit http://www.doleta.gov/grants/grant_closeout.cfm.