In upcoming weeks, States will be submitting the required two-year modification for Workforce Innovation and Opportunity Act (WIOA) Unified and Combined State Plans. To help States prepare, the Department of Education and the Department of Labor are hosting a training for State users via the Workforce GPS platform. This training provides an overview of the State plan portal and its features. Topics will include how to obtain an account, permission levels, navigation of the portal, data entry, how to ensure the contents of the plan are 508-compliant, and other mechanics of using the system. This training is intended for new users as well as those who need to refresh their knowledge.

The training objectives include the following:

- Provide a general overview of the WIOA planning requirements for the required two-year modification.
- Provide a general overview of the State plan portal for State users.
- Provide focused training and tips for State users on how to use the State plan portal.

Jim Doyle, Shannon Moler, and Ken Schellenberg of the Department of Education, Rehabilitation Services Administration, and Heather Fleck of the Department of Labor, Employment and Training Administration, provide guidance to State users on how to use the WIOA State plan portal and answers to specific State user questions.