

WIOA *Quick Start* Action Planner (QSAP)

Partnerships

Strong partnerships at state, regional and local levels, across agencies and organizations, and vertically within organizations, are the foundation for many of the programmatic emphases in WIOA, namely sector strategies, industry partnerships, career pathways, integrated service delivery and unified business services. This QSAP focuses on your generalized partnerships without delving deeply into relationships with any particular partner or program. Those more specific relationships will be examined in program and service-focused QSAPs to come.

Please rate to what extent you agree with the following statements related to establishing partnerships in preparation for WIOA Implementation.

KEY

State and Local
 State
 Local

1 = Not at all | 2 = Making progress but a long way to go | 3 = Have some of this, sometimes | 4 = Yes, in place now | 5 = Not only in place but we are excelling

Section 1	Partnerships and Program Alignment	Rating (Choose One)					Notes
		1 – 2 – 3 – 4 – 5					
State and Local Leaders							
1.	Our public workforce system has a coordinated strategy in place to involve partners and stakeholders in ongoing dialogues regarding transitioning to and implementing WIOA.	1	2	3	4	5	



<p>2. Our public workforce system at the state/local level is prepared to operate as a catalyst to bring together strategic partners and align workforce development, economic development, and education policies and activities.</p>	1	2	3	4	5	
<p>3. Appropriate mechanisms are in place to ensure timely and effective communications among partners (e.g. collaborative work space, productive meeting processes, etc.)</p>	1	2	3	4	5	
<p>4. Coordination and accountability mechanisms are in place to ensure that various partnership activities are aligned and in sync, particularly when there are cross-cutting issues.</p>	1	2	3	4	5	
<p>5. Our state/local area has engaged the full range of partners to collaboratively develop and effectively communicate clear guidance and direction that aligns state economic development, education and workforce system policies around the principles of connecting talent to businesses.</p>	1	2	3	4	5	
<p>6. Our state/local area has identified targeted high growth industries that offer in-demand occupations with family sustaining wages.</p>	1	2	3	4	5	

State Level Leaders Only

<p>7. WIOA provides for core programs, mandatory one-stop programs, and optional programs and activities. My state has a structure in place to ensure inclusion of all appropriate partner programs in development of the state's plan, whether unified or Combined.</p>	1	2	3	4	5	
<p>8. My state has developed a structure for engaging partners for each of the activities that require or would benefit from partnerships. Leaders with the authority to make decisions on behalf of each partner entity are identified for each partnership activity.</p>	1	2	3	4	5	



<p>9. My state has developed a structure for engaging partners for each of the activities that require or would benefit from partnerships. Clear charters, or other written means of defining expectations, are completed to drive each major partnership activity.</p>	1	2	3	4	5	
<p>10. My state has a WIOA compliant State Board to review, coordinate, and provide guidance on several early implementation efforts, including strategic planning, partnerships, etc.</p>						
<p>11. The state has policies in place to promote partnerships, collaboration, integration, and alignment of WIOA programs, activities, and supportive services at the state and local levels.</p>	1	2	3	4	5	

Local Level Leaders Only

<p>12. At the local level, we have the partnerships and shared strategies in place to align program budgets to support shared strategies and activities using a variety of funding streams that are braided or leveraged and invested strategically to support talent development efforts.</p>	1	2	3	4	5	
<p>13. The Local Board has engaged all the key partner programs and other relevant partners, either through the board structure or through other means, to develop and implement the local plan fully.</p>	1	2	3	4	5	
<p>14. The Local Board has established the membership and partnerships needed to carry out all the Local Board functions called for in WIOA.</p>	1	2	3	4	5	



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Section 2

Regional Partnerships

WIOA introduces the requirement for regional planning. Has your organization done the preliminary work necessary to enable and empower productive planning across workforce areas at the regional level, and among partners?

Rating (Choose One)
1 – 2 – 3 – 4 – 5

Notes

State Level Leaders Only

One of the key features of WIOA is the emphasis on *regional* collaboration and *alignment* of workforce development and economic development activities to support continued economic growth. Fully productive and compliant partnerships therefore require very close relationships between workforce areas as well as with economic development organizations.

15. Our state has set the stage for strong regional partnerships by designating workforce development regions that align with labor market areas within the state OR that represent regional boundaries that have been deemed to function as regional economies through a data-based process.

1 2 3 4 5

16. Our state has engaged and partnered with local entities to effectively identify regions for purposes of WIOA regional planning areas, taking into consideration pre-existing regional partnerships and regional strategies already in place.

1 2 3 4 5

17. The state agencies with responsibility for each of the core programs and economic development, and local elected officials, consulted with each other to designate workforce planning regions that conform with partner agency regions to the maximum extent feasible.

1 2 3 4 5



Local Level Leaders Only

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<p>18. My local area has a strong regional partnership among the workforce system, economic development, education, and others (such as business and industry) and shared strategies that are driving regional economic growth.</p>	1	2	3	4	5	
<p>19. There is a strong partnership among the Local Boards in my region that enables support for broader regional strategies, enables leveraging of resources, and ensures a strong service delivery system region-wide.</p>	1	2	3	4	5	
<p>20. My regional partnership has a formal structure designed to facilitate robust collaboration in developing and implementing regional planning, implementation of regional strategies, and leveraging resources and assets among partners.</p>	1	2	3	4	5	

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Section 3

Partnerships Supporting System Capacity and Service Delivery

Partnerships can be characterized as both horizontal (across agencies, jurisdictions and disciplines) and vertical (from boardroom to mailroom within an organization). Has your partnership preparation work considered both characterizations?

Rating (Choose One)

1 – 2 – 3 – 4 – 5

Notes

State and Local Leaders

<p>21. Our partnerships ensure success by adopting and maintaining a customer-centered approach to the physical one-stop and program service delivery.</p>	1	2	3	4	5	
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22. Information sharing agreements are in place among core programs, agencies, and partners.	1	2	3	4	5	
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State Level Leaders Only

23. Partners work collaboratively to develop state policies that promote and provide appropriate support for data sharing and reporting across key programs to support integrated service delivery.	1	2	3	4	5	
24. Partners work collaboratively to develop state policies that promote and provide appropriate support for using shared data and reporting across key programs to support continuous improvement.						
25. Partners on the state level have taken all necessary steps to ensure that one-stops are enabled and prepared for integrated service delivery among programs, such as co-enrollment, joint case management, staff cross-training, and common “front door” or integrated registration.	1	2	3	4	5	
26. All relevant state agencies work together to develop key partnerships among statewide education, economic development and business organizations, in order to empower and support local decision-making for developing regionalized, industry cluster or sector-based approaches to talent development, and thereby maximize opportunities to leverage resources locally.	1	2	3	4	5	
27. All state partners have agreed to align their technology-based services across core and other key programs so as to provide consistent, high-quality services to both employers and jobseekers.	1	2	3	4	5	
28. The state’s partners realize that the technology and data systems they oversee must be established to enable common intake, team-based case management, comprehensive information sharing and other aspects of integrated management and service delivery at the local level.	1	2	3	4	5	



Local Level Leaders Only

<p>29. One-stop leaders in our local area are developing and implementing a plan to integrate intake, case management, and reporting systems across key programs.</p>	1	2	3	4	5	
<p>30. The roles of one-stop partners are clearly defined and articulated between and among the partners, including roles for participating in integrated service delivery, administrative and financial responsibilities, and supervision of units that are organized by function (e.g., career development, business services) rather than by agency.</p>	1	2	3	4	5	
<p>31. Local partners have established Memoranda of Understanding (MOUs) that clearly delineate expectations for funding common infrastructure and other needs, and for resource leveraging and sharing to enhance service delivery.</p>	1	2	3	4	5	
<p>32. Our one-stop center staff exhibits the local partnership’s emphasis on customer-centered service delivery by physically organizing staff by function or customer service rather than by agency.</p>	1	2	3	4	5	
<p>33. All Wagner-Peyser-funded staff are located in the one-stop center and their processes and services are fully integrated into, and support, customer-centered service delivery.</p>	1	2	3	4	5	
<p>34. Partnerships are in place with key businesses within each targeted sector to ensure job-driven placement outcomes.</p>	1	2	3	4	5	



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Section 4

Partnerships and Program Alignment

Have you established effective partnerships with each of the mandatory partners and programs, as well as those suggested by WIOA?

Rating (Choose One)

1 – 2 – 3 – 4 – 5

Notes

State and Local Leaders

35. Although not ordinarily located in one-stop centers, there are partners that are absolutely essential to statewide planning and coordination, and for local (and regional) planning and service delivery processes.

Please indicate the extent to which you believe the following statement is true for each partner:

“My **state or local** organization has fully engaged with partners so that sector strategies, career pathways and industry partnerships may be planned, implemented and maximized.”

■ Community College System

1

2

3

4

5

■ Economic Development Entities

1

2

3

4

5

■ K-12 Education System

1

2

3

4

5



36. In addition to “mandatory” WIOA programs and activities, there are a range of optional partners whose products, processes and services can support a more comprehensive workforce delivery system with a wider reach and larger suite of services available to customers.

Please indicate the extent to which you believe the following statement is true for each partner:

“Looking at it from my perspective as a **state-level** or **local-level official**, our organization has considered each of these potential partners, and has gauged their value as potentially fully integrated partners in our service delivery approaches.”

■ Public Library System	1	2	3	4	5
■ Small Business Administration Programs	1	2	3	4	5
■ Human Service Agencies (other than TANF)	1	2	3	4	5
■ Labor Management Organizations	1	2	3	4	5
■ Labor Unions	1	2	3	4	5
■ Community-based Organizations	1	2	3	4	5
■ National and Community Service Act Programs	1	2	3	4	5
■ SNAP Employment and Training Programs	1	2	3	4	5
■ Ticket to Work (Social Security Administration Program)	1	2	3	4	5
■ Vocational Rehabilitation Client Assistance Program	1	2	3	4	5



State Level Leaders Only

37. Many activities under WIOA require participation of partners to operate adequately. More importantly, truly strong relationships with multiple partners are needed in order to make comprehensive menus of services fully accessible to customers at the right time and in the right place.

Thinking broadly about your organization’s partnerships, please indicate the extent to which you believe the following statement is true for each partner:

“My organization has established relationships with each required partner and program, such that all types of resources may be identified and leveraged to enhance the delivery of high quality services to customers.”

■ Adults	1	2	3	4	5
■ Dislocated Workers	1	2	3	4	5
■ Youth	1	2	3	4	5
■ Wagner-Peyser Employment Services	1	2	3	4	5
■ Adult Education	1	2	3	4	5
■ Career and Technical Education (Perkins Act)	1	2	3	4	5
■ Vocational Rehabilitation	1	2	3	4	5
■ Temporary Assistance for Needy Families (TANF)	1	2	3	4	5
■ Community Services Block Grant	1	2	3	4	5
■ Title V of Older Americans Act (Senior Community Service Employment Program)	1	2	3	4	5
■ Trade Adjustment Assistance	1	2	3	4	5
■ Veterans Employment and Training Programs	1	2	3	4	5
■ Indian and Native American Programs	1	2	3	4	5
■ Unemployment Insurance	1	2	3	4	5
■ Job Corps	1	2	3	4	5
■ National Farmworker Jobs Program	1	2	3	4	5
■ Youth Build	1	2	3	4	5
■ Re-entry Programs (REXO or related reintegration programming)	1	2	3	4	5
■ Department of Housing and Urban Development Employment & Training Programs	1	2	3	4	5



Local Level Leaders Only

38. Many activities under WIOA require participation of partners to operate adequately. More importantly, truly strong relationships with multiple partners are needed in order to make comprehensive menus of services fully accessible to customers at the right time and in the right place.

Thinking broadly about your organization’s partnerships, please indicate the extent to which you believe the following statement is true for each partner:

“My organization has established relationships with the following required partners, such that their services will be truly accessible to customers either within or through the one-stop center(s).”

■ Adults	1	2	3	4	5
■ Dislocated Workers	1	2	3	4	5
■ Youth	1	2	3	4	5
■ Wagner-Peyser Employment Services	1	2	3	4	5
■ Adult Education	1	2	3	4	5
■ Career and Technical Education (Perkins Act)	1	2	3	4	5
■ Vocational Rehabilitation	1	2	3	4	5
■ Temporary Assistance for Needy Families (TANF)	1	2	3	4	5
■ Community Services Block Grant	1	2	3	4	5
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■ Re-entry programs (REXO or related reintegration programming)	1	2	3	4	5
■ Department of Housing and Urban Development Employment & Training Programs	1	2	3	4	5

